

Meeting Minutes

Present: David Morrison (Chair), Vera Holmes (Vice-Chair), Chris Milner, Jocelyn Curteanu, Eric Jun Hyeok Kim, Jennifer Harkes, Joel Cubley, Jason Bilsky, James Allen, Judy Gingell (non-voting), Kathleen Van Bibber

Teleconference: Tom Ulyett

Regrets: Carol Geddes

Staff: Maggie Matear (Interim President), Janine Blain (Recorder), Lacia Kinnear, Bronwyn Hannock, Janet Welch

REVIEW AGENDA

MOVED by Kathleen Van bibber SECONDED by Eric Jun Hyeok Kim agenda is approved as presented. CARRIED

DECLARE CONFLICT OF INTEREST

None

REVIEW MINUTES FROM JUNE 5, 2020

MOVED by Vera Holmes SECONDED by Joel Cubley that the minutes from June 5th, 2020 are approved as presented. CARRIED

COVID-19 UPDATE

The Interim President gave a presentation on COVID-19 and the re-opening the University.

REPORT FROM BOARD CHAIR

The Board Chair provided an update on his meetings and updates from Yukon Government.

PRESIDENT RESIGNATION

The Board Chair discussed the Presidential changes that occurred in the last two weeks and answered the Boards questions on use of the Boyden Executive Search Company.

REPORT FROM PRESIDENT

Interim President Maggie Matear introduced herself to the Board of Governors and provided a background on her work experience.

REPORT FROM FINANCE, AUDIT AND RISK COMMITTEE

Chris Milner, Chair of the Finance, Audit and Risk Committee updated the Board on the last FARC meeting on Sept 23, 2020

The updated included:

- The fiscal year end letter sitting with YG and no updates at this time
- Tabling of the Policy Review: Credit Program Tuition Fee Adjustment until February until the engagements are completed.

- Board Budget allocation and ensuring there is budget for PD, the retreat and strategic planning
- Pension Plan

Additionally, the FARC Chair provided an update to the Board on the status of the Reserve Policy.

Chris Milner explained the discrepancies in the monitoring of the reserve fund. Yukon Government has been notified of the discrepancy. Key steps have been put in place to document the process and the due diligence to look into this. An independent accounting firm will look at the books.

New FARC Member:

The FARC Chair recommended to the Board that Jason Bilsky sit on the committee

MOVED by Chris Milner SECONDED by Jennifer Harkes that Jason Bilsky sit on the Finance, Audit and Risk Committee. CARRIED.

**REPORT FROM HUMAN
RESOURCES COMMITTEE**

Tom Ullyett, the Chair of the Human Resources Committee provided an update to the Board,

- Efforts to work on making inclusive language in policies and that the orientation Manual will be reviewed with inclusive language

Noted the Action item for the Governance:

HR Committee recommends to Governance Committee that review of all policies uses ensures language around inclusiveness and diversity lens

- Chancellor Selection Policy & Procedures and Board Member Selection Policy going to the Governance Committee next after changes from HRC are implemented
- Work on HR Buddy system to implemented into an existing policy
- YG Appointment Updates

- President Evaluation Policy template
- HR Dashboard
- Collective Bargaining update - that the bargaining will be held virtually.
- Senior Administrative Changes

New HRC Member:

The HR Chair recommended to the Board that Jennifer Harkes sit on the committee

MOVED BY Tom Ulyett. SECONDED By Chris Milner that the Board of Governors approves appointing Jennifer Harkes as a HRC member. CARRIED

**REPORT FROM GOVERNANCE
COMMITTEE**

Vera Holmes the Chair of the Governance Committee provided an updated to the Board:

- Noting that there was no quorum for the Governance Committee meeting and requesting the need of Governance Committee Members
- A request to the Board that Committee Chairs look at the policy review schedule, and that the Chairs can make suggestions if policies need to be shuffled around due to administrative or internal reviews or consultations

The GC Chair updated the Board on the Bylaw Policy Review and the Annual Planning cycle policy.

In the coming weeks the Executive Assistant will request email voting on the items that needed motions during the committee meeting.

New Governance Committee Member:

The Chair of the Governance Committee recommended to the Board that Joel Cubley be added to the Governance Committee.

MOVED by Vera Holmes and SECONDED by Eric Jun Hyeok Kim that Joel Cubley to join the Governance Committee. CARRIED

PRESIDENT OBJECTIVES 2021

This item was tabled so the Interim President can get more acquainted with the objectives.

INPUT FROM BOARD ON BOARD RETREAT

Board Chair discussed and asked for input on the plans for the Board retreat and strategic planning.

- Decided to move the retreat to November
- Administration will provide a 1 day or 1.5-day option for the Board Retreat

PLAN MEETING WITH CCC CHAIRS & COORDINATORS FOR DECEMBER

Vera Holmes debriefed the Board on the past CCC Chair meetings and the Board agrees to continue with the plan for the December combined meeting.

BOARD REMUNERATION

Director of GSI, Lacia Kinnear, reiterated what the Board Chair presented on in his verbal report.

INTERNET USAGE CONTRACT (MOTION)

MOVED BY Jennifer Harks SECONDED BY Eric Kim that the Board of Governors approves a requisition (R0024250 - Internet Usage) of approx. \$260,000.00 for our internet contract with Yukon Government. CARRIED

PENSION ADMINISTRATION PLAN UPDATES (MOTION)

The Board of Governors decided to not approve the Pension Administration Manual at this time as this is administrative operational changes that need more of critical eye.

Additionally, there was discussion that there are structural adjustments required to the pension plan policy around governance, including how the Pension Committee should be reporting to the Board and that the Board is accountable for the pension - the reporting of a committee through a committee is not efficient given the complexity of the Pension and that this needs to be addressed.

STRATEGY FOR INTERNATIONAL STUDENTS

Vice-President Academic Board to request to look at percentage of international students – cost and numbers.

IN CAMERA

MOVED BY Tom Ulyett SECONDED by Kathleen Van Bibber that the Board goes into Camera. CARRIED In-Camera at 4:28 pm

MOVED BY Eric Kim SECONDED by Jocelyn Curteanu that meeting be adjourned. CARRIED 5:00pm